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2023-2024 Policies & Procedures

Lessons:

Weekly private in-person or online lessons are offered in 30, 45, or 60-minute sessions. Private lessons focus primarily on technique and repertoire as well as musicianship and creative skills.

The student is guaranteed that I will be prepared and present to teach 36 weeks per school year and 8 weeks during the summer.

Payment:

Registration:

There is an annual registration fee of \$10 per student (not to exceed \$30) that will be applied to the first month's tuition.

Tuition:

School Term:

Tuition for 30-minute private lessons is \$920, divided into 10 monthly payments of \$92. Tuition for 45-minute private lessons is \$1380, divided into 10 payments of \$138.

Summer Term: Tuition for 30-minute private lessons is \$184, divided into 2 monthly payments of \$92. Tuition for 45-minute private lessons is \$276, divided into 2 monthly payments of \$138. Summer lessons are encouraged. Students who do not enroll for summer lessons are not guaranteed a spot in the studio for the fall term.

Drop-In Rates: (Drop-in lessons are not guaranteed. Availability will depend on openings in the schedule.)

- 30-minute lesson: \$31
- 45-minute lesson: \$46
- 60-minute lesson: \$62

Families should expect a yearly increase in tuition appropriate to cost of living increases and services offered.

Late Payments:

Payments made after the last day of the month will be assessed a \$10 late fee.

Payment Forms:

I accept cash, check, PayPal, Cash App (\$Raegan), and Venmo (@Raegan-Stevens-5) payments.

Attendance:

Students are expected to attend each scheduled week. When you register for lessons, your timeslot is reserved for you for the term. If you are unable to make it to a lesson, please log in to the student portal to cancel. Instructions for logging in can be found at www.raegansmusicstudio.com.

Make-Up Policy:

Make-up lessons are not guaranteed. Lessons may be rescheduled at the teacher's discretion and based on availability.

Missed Lessons:

Raegan’s Music Studio does not offer refunds unless the teacher misses the lessons. These lessons will be rescheduled, or a refund will be offered. If a student is unable to make a lesson and make-up times are not available, there are the following options available as well:

- Online lessons during the student’s regular lesson time are an option.
- Video lessons: The student will send a recording of their lesson material to me via YouTube, Google Drive, email, or text. I will use their lesson time to watch the video, make notes, and give feedback in email form.

Schedule:

To give everyone as productive and uninterrupted of a lesson as possible, it is very important that you observe the following:

- Please wait at the front door or, if weather is bad, on the bench in the entryway until it is your lesson time.
- Please do not arrive early or stay later than your lesson time.
- In the event of an emergency, if a parent cannot be reached, you agree that I will be permitted to exercise my discretion in providing care and treatment for your child. Parents agree to hold me harmless for any such care and treatment decisions.

Waiting Area:

If you plan to sit in the waiting area (the couch in the piano room) during your student’s lesson time, please be courteous and keep the noise level to a minimum so as not to be a distraction. An adult should accompany young siblings.

Practice Time and Other Requirements:

Regular home practice is essential for student success. Students should aim for at least **five** days of practice each week. Practice time should equal lesson time (i.e., ½-hour lesson = ½-hour practice/day).

Parental involvement in home practice is *crucial* for student success. Please help your student to establish and stick to a practice routine and see that practice time is free of distractions. If you are the parent of an elementary-age student, please plan to sit with your child for at least a portion of their daily practice time.

Equipment:

All students should have an acoustic piano or digital piano for home practice. The quality of your student’s home instrument plays a significant role in their potential for success.

Acoustic pianos should be tuned at least once a year and kept in working order. If you prefer a digital piano, please invest in a full-size keyboard (88 keys) with weighted, touch-sensitive keys (it gets louder when played harder), and a pedal.

Photo Release:

Raegan’s Music Studio will have permission to use images, videos, and audio recordings of students for demonstration and promotional purposes.

Dismissals and Termination:

Should the decision be made to quit taking lessons, the teacher asks for one month’s notice in writing (email or text is fine) before discontinuing lessons. However, the teacher respects the student’s right to end lessons at any time. The teacher may ask students to discontinue lessons at any time if they have unpaid tuition, an excess number of absences/unprepared lessons, or if they show a lack of interest.

I have read the studio policies & procedures and agree to abide by all the terms and conditions.

Student or Parent’s printed name

Signature (adult student or parent of a minor)

Date